Eardisland Village Hall Management Committee (EVHMC) Registered Charity 1108366

Minutes of the Meeting held On Wednesday 26th February 2020 at 6.30pm

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1	Attending: Diane Lee (DL)(Minutes) Susie Curtis (SC) (Vice	
	Chair) Carole Millin (CMN) (Chair) Ronnie Steed (RS) Caroline Marsden (CM) Jo South (JS)	
	Apologies; Chris Watson (CW) Martin Thomas (MT)	
	7 Apologico, erine trateon (ett) martin memae (mr)	
2	Minutes of last meeting 22 nd January 2020 all agreed as correct.	
2	Matters origins:	<u>Action</u>
3	Matters arising; • Fire/General risk assessments.	
	Fire Risk – suggested reject report as there are veracity	
	questions. Report will be analysed in detail at a later	CMN
	date.	
	 EDF notification postponed as CW not present. 	CW
	Door signs - in place.	
	Additional aprons – now 10 in total thanks to the	
	Community Shop committee.	
	EVHMC meetings on the hall booking calendar – computer related problem only early ones in 2020.	СМ
	computer related problem only early ones in 2020 recorded.	
	Other matters subsumed into this agenda.	
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7	Finance:	
	Santander Account update; £8494.89p January 2020	
	some expenditure pending from this account.	
	 Cost of running hall per calendar month (pcm)£709.60 Income pcm £564.00 	
	Deficit £145.60	
	Analysis of account shows need to raise approximately	
	£2000 pre year in order for EVHMC to meet its	All present
	obligations and outgoings. This is in addition to earned	agreed.
	income from hire of hall. Fundraising events will need to	g . 0 0 0
	be held throughout the year. The next article in the	
	March parish magazine will reflect the above and stress the need for volunteers to help.	
	 Expenditure: Some expenses to be paid. Proposed 	
	purchase of new Christmas tree with attached lights. All	CMN
	agreed.	
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	Online Banking in progress	JS
5	 Keys: A set of keys were posted back to booking clerk in a fragile envelope which tore open in the post and went missing, in order to safeguard EVHMC insurance liability new locks and keys had to be purchased and fitted at a cost of £266.50p. Key holders list now correct and updated. 	
6	 EVHMC confirm that the agreement passed by the Parish Council (PC) in 2019 is still extant and see no reason to question this decision. 24th February 2020 PC (extraordinary meeting that EVHMC attended) proposed a Flood Response Group to be set up. EVHMC need to compile a flood resilience plan for the hall in case of future flooding. It was suggested the Soup and Pudding Lunch planned for Saturday 28th March is hosted (by EVHMC) in support of the putative Flood Response Group. Caroline proposed Susie seconded. Carole to notify Richard Kirby. Hereford Heating started work on new heating system work due to take 2 weeks. Claire to be asked to undertake 2 sessions of cleaning when the Hall reopens in order to address the residual 	ALL Next meeting
7	flooding issues ie skirting boards and chair legs very dirty from flood water. Future Events: April 3rd Glass Bowl Making May 8th Floral Art Workshop June 5th Phone Photography December 4th Christmas Swags. 	Thank you Jo for arranging.
8	Open Forum no members of public present.	
9	Renewals Update: Diane emailed these to all. PRS paid awaiting Certificate Non domestic rates in hand First Aid box Diane to purchase Fire Installation certificate from October. Still missing.	CM DL
10	 A-O-B All present thanked Ronnie for his service and commitment to EVHMC he will be missed and we wish him and Susan every success with their move. Meeting closed 8.02pm. Next meeting 7pm Wednesday 25th March Village Hall 	ALL

